



**Sheraton
Grand**

TAIPEI HOTEL
台北喜來登大飯店

Reservation Form for Tamkang University

The 31st IEEE International Conference on Advanced Information Networking and Applications
25th to 31st March, 2017

To: Sheraton Grand Taipei Hotel

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New Booking Amendment Cancellation Repeat Guest Date: / /

A. Delegate's Details (Please TYPE or PRINT Clearly in CAPITAL LETTERS)

Salutation: Mr. Mrs. Ms. Dr. Prof.

Surname: _____ First Name: _____

Company Name: _____

Tel: _____ Fax: _____ E-mail: _____

Nationality: _____ Birthday (dd/mm/yy): _____

Arrival Date (mm/dd): _____ Arrival Time: _____ Flight No.: _____

Departure Date (mm/dd): _____ Arrival Time: _____ Flight No.: _____

B. Room Type / Room Rate

Deluxe King Room NT\$ 5,200 for one daily breakfast NT\$ 5,700 for two daily breakfasts

* Above rates are subject to 10% service charge and 5.5% VAT

* Complimentary In-room Internet.

* Complimentary newspaper, welcome fruit and use of gym.

* Official check in time is at 15:00 and checkout time is at 12:00 hours. Early check in / Late checkout is subject to additional charge.

* The Hotel will send a written confirmation upon receipt of the completed form.

C. Airport Transportation

Arrival Airport Transfer Yes (Share car with _____) No

Departure Airport Transfer Yes (Share car with _____) No

* Limousine service charges NT\$2,800net per car per trip, Mercedes-Benz S350, maximum 3 people per car.

*Limousine service must be guaranteed by credit card and changes to arrival time notified at least 3 hours in advance to avoid a "No Show" charge.

D. Payment Details

Credit Card: VISA MasterCard American Express JCB

Card No: _____ Expiry Date: (MM/YY)____ / ____

Card Holder Name (printed): _____ Security Code: _____

Authorized Signature: _____

*No reservation will be accepted without credit card details. In case of no-show on the arrival date or cancellation within 72 hours of the arrival date, one night deposit will be charged.

- Please return this form by the deadline date of **March 20, 2017**. Cancellations received within 3 days of arrival or in the event of NO-SHOW, one night's room rent will be charged as penalty.
- We look forward to serving you in the near future and please do not hesitate to contact us if you have any inquiries.